

# Smoke Free Policy

## Policy brief & purpose

Our **smoking policy** outlines our rules regarding smoking at the Bentleigh Bowling Club. This policy aims to protect non-smokers without unreasonably depriving smokers from their right to smoke.

## What is covered under the Smoking Policy?

Members and guests who smoke need to follow this policy so they will:

- Protect non-smokers from second-hand smoking
- Preserve an image of a clean Club environment

## Scope

- This policy applies to all members of the Club as well as to visitors and contractors.
- This policy refers to all tobacco products as well as e-cigarettes.
- This policy does not apply to the residence situated on the property.

## Policy elements

***As a general rule, smoking is not permitted anywhere within the Club boundary except for the signed Designated Smoking Areas. See map in the Appendix.***

Our smoking members need to:

- Fully extinguish their cigarettes and discard them only in the ash trays provided
- Avoid smoking near flammable objects and areas
- Regularly clean ash trays
- Pick up and appropriately dispose of smoking related litter (e.g. discarded cigarette butts, empty cigarette packets and the like).

## Commencement date

This policy commences on 1 September 2020.

## Our Club's actions

We will:

- Place appropriate signs at the Club stating that the premises are smoke free except for the Designated Smoking Areas
- Provide appropriate signage at each Designated Smoking Area

- Communicate this policy through email and publication on the Club website
- Provide ash trays for use only at the Designated Smoking Areas.

Any member who has a complaint regarding this policy can contact the Secretary.

## **Disciplinary Consequences**

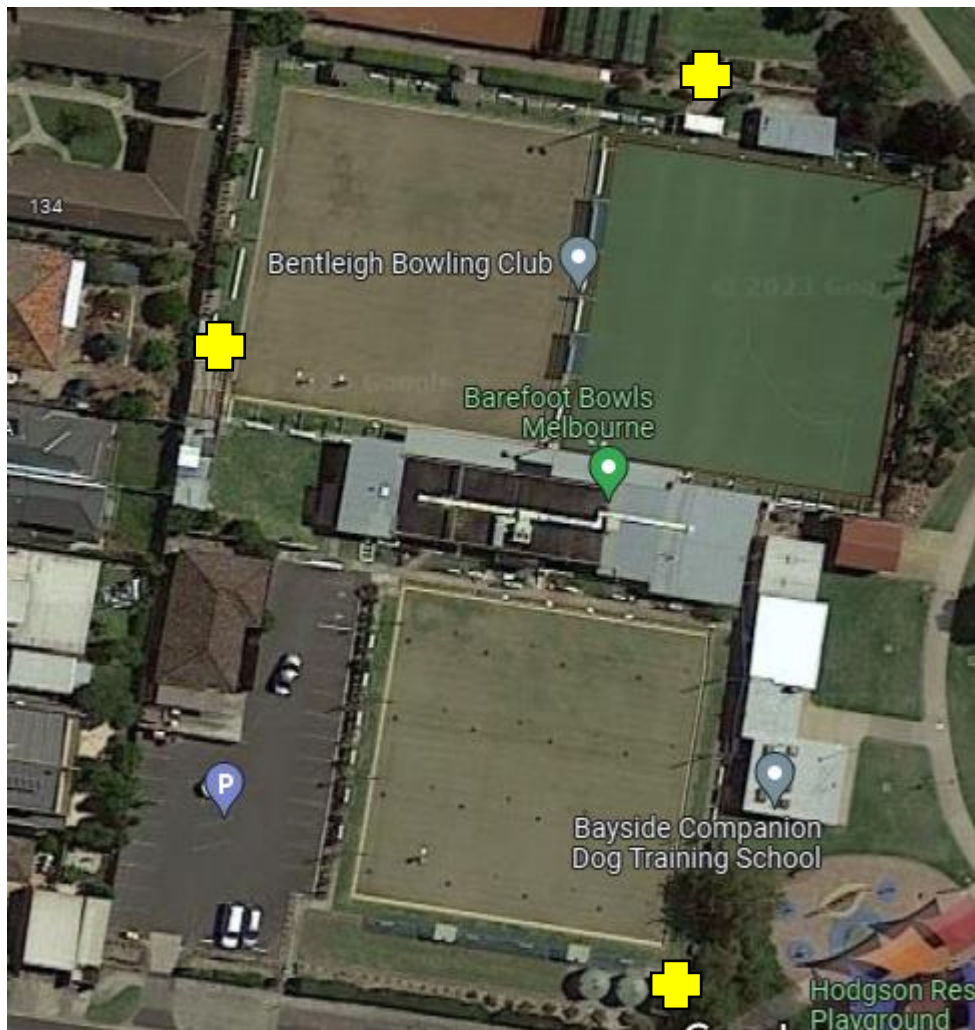
We expect all members and guests to respect and comply with this policy. We will take disciplinary action towards members who disregard this policy:

- Members who infringe this policy will firstly be reminded of the policy and may face reprimands or diminished benefits of membership (e.g. limited use of Club facilities for a period of time).
- Members who infringe subsequently or who deliberately act contrary to the policy may face more severe consequences up to and including expulsion under the Club's Disciplinary Policy.

## **Review of Policy**

This policy will be reviewed annually in April. The policy may be reviewed earlier if there is widespread non-compliance or buildup of smoking related litter.

## Appendix: Designated Smoking Area Locations



 Designated Smoking Areas (3 only)

1. Smokers shed adjacent to the Doug Osborne Green.
2. Behind the shelter shed on the No 2 (synthetic) green.
3. Behind the water tanks at the back of the #1 Green.